

**FAIRVIEW FIRE PROTECTION DISTRICT REGULAR
BOARD MEETING MINUTES
MONDAY, January 27, 2025, 7:00 PM
MEETING VIA TELECONFERENCE OVER ZOOM
25862 FIVE CANYONS PARKWAY, CASTRO VALLEY, CA 94552**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Board President Melissa Dimic at 7:02 p.m. Director Justice led the pledge of allegiance.

2. ROLL CALL

Board members present: Directors Melissa Dimic, Robert Clark, Michael Justice, and Mark McDaniel. Director Choi was absent.

In addition, the following staff and service providers were present either in-person or via Zoom: Interim Fire Chief Eric Vollmer, Acting Fire Marshall Andrew Westfield, and Conor Kennedy, *Esq.* of Garcia Hernandez Sawhney, LLP.

3. WELCOME

President Dimic welcomed everyone to the meeting.

4. MESSAGE FROM THE PRESIDENT

President Dimic praised the life and work of our late general manager, Mike Preston, who will be sorely missed in so many ways.

5. PUBLIC COMMENT PERIOD

President Dimic opened the public comment period, which was provided. Afterwards, the period was closed.

President Dimic moved again to take items out of order. Director Justice seconded. The motion was carried unanimously.

6. PRESENTATION OF 2023-24 ANNUAL AUDIT

Mr. Bryce Rojas at Cropper Rowe, LLP presented the audit, finding an unmodified opinion and confirming that the District's financial position is very strong.

President Dimic moved to accept the audit report. Director Justice seconded. The motion was carried unanimously. AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0.

7. FIRE CHIEF'S REPORT

Fire Marshal Andrew Westfield delivered the Incident Response Report and the Fire Prevention Activity report.

The Board asked questions of the Interim Chief.

8. FFPD FINANCIAL UPDATE

President Dimic briefed the Board about the Fund Balance report and the Accountant Reports in the packet.

Director Clark moved to accept the October, November, and December 2024 Accountants' Report in the packet. Director Justice seconded. The motion was carried unanimously. AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0.

9. SWEARING IN OF OFFICERS

The Directors took the oath of office.

10. ELECTION OF OFFICERS

Director Justice nominated Director Dimic for President. Director McDaniel Seconded. The motion was carried unanimously. AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0.

Director Choi nominated Director Clark for Treasurer. Director Justice seconded. The motion was carried unanimously. AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0.

Director Dimic nominated Director McDaniel for Secretary. Director Justice seconded. The motion was carried unanimously. AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0.

President Dimic nominated Director Justice for Vice President. Director Clark seconded. The motion was carried unanimously. AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0.

Director Dimic nominated Director Choi for Second Vice President. Director Clark seconded. The motion was carried unanimously. AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0.

11. ASSIGN NEGOTIATION AD HOC COMMITTEE FOR CONTRACT FOR SERVICES EFFECTIVE JULY 1, 2025

President Dimic appointed herself and Director Choi to the ad hoc.

12. ALAMEDA COUNTY SHERIFF'S OFFICE FIREWORKS ORDINANCE UPDATE

Director Clark gave an update.

13. DISTRICT REPORT

President Dimic updated the Board about:

- ACSDA Annual Dinner – March 13, 2025
- Director efforts to proceed with a repaving project

President Dimic appointed herself and Director Justice to an ad hoc to address the repaving RFP.

14. MEETING POLICY CHANGES

President Dimic moved to approve the amendments to the Meetings Policy. Director Justice seconded. The motion was carried unanimously. AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0.

15. MEETING ACTION ITEM SUMMARY

Ad hocs will address both the contract for services renewal with the City of Hayward and the Repaving RFP update.

Directors will note their interest for the ACSDA dinner with President Dimic.

The Directors will address the hydrant issue raised during public forum.

President Dimic will continue to reach out to the Alameda County Sheriff's Office about a fireworks ordinance.

16. COMMENTS BY BOARD MEMBERS

Board Members made comments.

President Dimic appointed herself and Director McDaniel to an ad hoc for the spring newsletter.

17. AGENDA ITEMS FOR NEXT BOARD MEETING

Follow up on hydrant issue
Spring newsletter
Repaving RFP update
East Bay MUD Usage

ADJOURNMENT

President Dimic moved to adjourn the meeting and Director Justice seconded. The motion was carried unanimously. AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0.

Meeting adjourned at 8:02 PM.

A handwritten signature in cursive script that reads "Mark McDaniel". The signature is written in black ink on a white background.

**Mark McDaniel
Secretary of the Board of Directors
Fairview Fire Protection District**