**FAIRVIEW FIRE PROTECTION DISTRICT REGULAR BOARD MEETING MINUTES**

**MONDAY, NOVEMBER 17, 2025, 7:00 PM**
**25862 FIVE CANYONS PARKWAY, CASTRO VALLEY, CA 94552**

## 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Board President Melissa Dimic at 7:03 p.m. Director Justice led the pledge of allegiance.

## 2. ROLL CALL

Board members present: Directors Melissa Dimic, Todd Anglin, Sarah Choi, Michael Justice, and Mark McDaniel.

In addition, the following staff and service providers were present: Conor Kennedy, Esq. of Garcia Hernandez Sawhney, LLP, Incoming Hayward Chief Ryan Hamre, Interim Chief Eric Vollmer, Fire Marshal Andrew Westfield, and Fire Services Supervisor Tara Reyes.

## 3. WELCOME

President Dimic made welcome comments.

## 4. PUBLIC COMMENT PERIOD

President Dimic opened the public comment period, and public comment was made.

## 5. MESSAGE FROM THE PRESIDENT

The President thanked those who had commented and then turned to the agenda.

## 6. ELECTION OF OFFICERS

**Director McDaniel nominated Director Dimic for President. Director Choi seconded. The motion was carried unanimously.**
**AYES 5 (Dimic, Clark, Justice, Choi, Anglin), NOES 0, ABSTAIN 0.**

**Director Dimic nominated Director Choi for Vice President. Director Justice seconded. The motion was carried unanimously.**
**AYES 5 (Dimic, Clark, Justice, Choi, Anglin), NOES 0, ABSTAIN 0.**

**Director Dimic nominated Director Anglin for Assistant Vice President. Director Justice seconded. The motion was carried unanimously.**
**AYES 5 (Dimic, Clark, Justice, Choi, Anglin), NOES 0, ABSTAIN 0.**

**Director Dimic nominated Director McDaniel for Secretary. Director Choi seconded. The motion was carried unanimously.**
**AYES 5 (Dimic, Clark, Justice, Choi, Anglin), NOES 0, ABSTAIN 0.**

**Director McDaniel nominated Director Justice for Treasurer. President Dimic seconded. The motion was carried unanimously.**

**AYES 5 (Dimic, Clark, Justice, Choi, Anglin), NOES 0, ABSTAIN 0.**

## 7. 2026 MEETING CALENDAR

The Directors agreed to the following Board meeting schedule: January 26, March 30, May 18, July 27, September 28, November 16.

**President Dimic moved to adopt the meeting schedule as agendized. Director Justice seconded. The motion was carried unanimously.**

**AYES 5 (Dimic, Clark, Justice, Choi, Anglin), NOES 0, ABSTAIN 0.**

## 8. FIRE CHIEF'S REPORTS

Chief Hamre is the new Fire Chief.

Chief Hamre briefed the Board about incident response statistics for September and October of 2025, noting context.

Fire Marshal Andrew Westfield reported on inspections.

Chief Hamre discussed adjustments to optimize eligibility for grant applications and fire prevention and vegetation management.

The Directors asked questions of the Department and the Department provided answers.

## 9. FFPD FINANCIAL UPDATE

President Dimic provided some context for the expenditures in the Accountants' Reports, including contract payments and insurance premium payment.

**President Dimic moved to accept the May and June 2025 Accountants' Report in the packet. Director Justice seconded. The motion was carried unanimously.**

**AYES 5 (Dimic, Clark, Justice, Choi, Anglin), NOES 0, ABSTAIN 0.**

## 10. REPAIR AND REPLACEMENT OF ROAD SURROUNDING FIVE CANYONS PARKWAY FIRE STATION UPDATE

President Dimic reported on the completion of the repaving project.

## 11. DISTRICT REPORT

President Dimic updated the Board about Streamline, the new website consultant to help with accessibility.

Updated Board Member compensation will be addressed next meeting.

Director Anglin reported about progress of the fireworks ordinance.

## 12. BOARD MOTIONS AND APPROVALS

**Director McDaniel moved to amend the minutes for the September 29, 2025, meeting, changing "General Manager" to "Board President" under Number 7 the line about the budget line and changing "Secretary Dimic" to "Director Dimic" in Number 12 and the to approve the October 20, 2025, meeting minutes. President Dimic seconded.**

**AYES 4 (Dimic, Justice, Choi, McDaniel), NOES 0, ABSTAIN 1 (Anglin).**

## 13. MEETING ACTION ITEMS SUMMARY

President Dimic will update the website with officers.

Interim Chief Vollmer will review light timers.

Fire Services Supervisor will investigate fixing carpet lifting in the Boardroom.

## 14. COMMENTS BY BOARD MEMBERS

President Dimic discussed a California Special Districts Association presentation about refresher trainings, noted that the annual dinner is March 19, 2026, and focused in on SB 827's financial literacy training.

## 15. AGENDA ITEMS FOR NEXT BOARD MEETING

Director compensation update

CSDA Annual Dinner

Boardroom floor

ADA Compliance Update for Website

Abatement update

Annual audit

## ADJOURNMENT

At 7:44 PM, Director Anglin moved to adjourn the meeting. President Dimic seconded. All

voted in favor.



**Mark McDaniel**
**Secretary of the Board of Directors**
**Fairview Fire Protection District**