AGENDA
Fairview Fire Protection District Regular Board Meeting
Monday, November 16, 2026, 7:00 P.M.
FIRE STATION 8
25862 FIVE CANYONS PARKWAY, CASTRO VALLEY, CA 94552

**PUBLIC PARTICIPATION FOR ONLINE OBSERVERS**

Fairview Fire Protection District encourages public participation by online observers of its meetings, including in any of the following ways.

**OBSERVE:**

• To observe the meeting by video conference, at the noticed meeting time in the header above, please click on this link, or input the link into your web browser's URL bar:

https://us06web.zoom.us/j/87534117974

Zoom's instructions on how to join a meeting by video conference are available at: https://support.zoom.us/hc/en-us/articles/201362193, which is a webpage address that provides a tutorial video entitled "Joining a Meeting."

• To listen to the meeting by phone, please call one of the numbers below at the noticed meeting time:

Dial (for higher quality, dial a number based on your current location):

+1 253 215 8782 or +1 346 248 7799
or +1 720 707 2699 or +1 301 715 8592
or +1 312 626 6799 or +1 646 558 8656

For each number, please be patient and when requested, dial the following Webinar ID: 87534117974

After calling any of these phone numbers, if you are asked for a participant ID or code, press the pound (#) key.

Zoom's instructions on how to join a meeting by phone are available at: https://support.zoom.us/hc/en-us/articles/201362663, which is a webpage address that provides written tutorial instructions entitled " Joining a Meeting By Phone."

**PROVIDE PUBLIC COMMENT VIA TELECONFERENCE:** There are three ways for online observers to make public comment within the time allotted for public comment on an eligible Agenda item.

• Comment in advance via email. To send your comment directly to the Board and staff BEFORE the meeting starts, please send your comment, along with your full name and agenda item number you are commenting on, to Melissa Dimic at directordimic@fairviewfiredistrict.org. Please note that submissions close twenty-four (24) hours before posted meeting time. All submitted public comments will be provided to the Directors prior to the meeting, and the District will momentarily confirm during the meeting itself receipt of any timely email comments.

• By Video Conference. To comment by Zoom video conference, click the "Raise Your Hand" button to request to speak when Public Comment is being taken on an eligible agenda item at the beginning of the meeting. You will then be unmuted, during your turn, and allowed to participate in public comment. After the allotted time, you will then be re-muted. Instructions on how to "Raise Your Hand" are available at: https://support.zoom.us/hc/en-us/articles/205566129, which is a webpage entitled "Raise Hand In Webinar."

• By Phone. To comment by phone, please call on one of the above listed phone numbers. You will be prompted to "Raise Your Hand" by pressing STAR-NINE ("*9") to request to speak when Public Comment is being taken on a eligible agenda item at the beginning of the meeting. Once it is your turn, you will be unmuted and allowed to comment. After the allotted time, you will be re-muted. Instructions of how to raise your hand by phone are available at: https://support.zoom.us/hc/en-us/articles/201362663, which is a webpage entitled "Joining a Meeting by Phone."

If you have any questions about these protocols, please e-mail Tara Reyes, at tara.reyes@hayward-ca.gov.

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1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

2. **ROLL CALL: DIRECTORS DIMIC, CHOI, JUSTICE & McDANIEL**

3. **WELCOME:** If you wish to speak on an item which appears on this agenda, the President will call your name when your agenda item is being considered. Please state your name and address for the record. Each speaker is allowed three (3) minutes.

4. **PUBLIC COMMENT PERIOD** (The Public Comments Period provides an opportunity for citizens to address the Board on items not listed on the agenda. The Board welcomes your comments under this section but is prohibited by State law from discussing items not on the agenda.)

5. **MESSAGE FROM THE PRESIDENT** — **INFO**

6. **FIRE CHIEF'S REPORT** — **INFO/ACTION**
   Incident Response Statistics - Sept/Oct 2026
   Fire Prevention Activity - Sept/Oct 2026
   Vegetation Management/Fall Chipping Program Report
   Winter Weather Preparedness Update

7. **FFPD FINANCIAL UPDATE** — **INFO/ACTION**
   Cash Balance Report - July & Aug 2026
   Accountant's Report - Aug & Sept 2026
   Expenditure Report

   **BREAK**

8. **ADOPTION OF ORDINANCE 2026-01: AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE FAIRVIEW FIRE PROTECTION DISTRICT SETTING DIRECTOR COMPENSATION FOR ATTENDANCE AT MEETINGS, PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 13857 AND CALIFORNIA WATER CODE SECTION 20202** — **INFO/ACTION**

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**9. GENERAL MANAGER REPORT** **INFO/ACTION**

- General Manager Memo
- Board Handbook
- FS8 Solar Panel System Report
- Board Vacancy Update
- 2026 General Election

**10. BOARD MOTIONS AND APPROVALS** **INFO/ACTION**

Regular Meeting Minutes – September 28, 2026

**11. MEETING ACTIONS ITEMS SUMMARY** **INFO/ACTION**

**12. COMMENTS BY BOARD MEMBERS** **INFO/ACTION**

**13. AGENDA ITEMS FOR NEXT BOARD MEETING**

**14. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the videoconference meeting, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Tara Reyes at (510) 583-4940 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

# 5. Message from The President

# 6. Fire Chief's Report

**INFO/ACTION**

# Response Time Report
# November 16, 2026

| September/October 2026 | |
|---|---|
| **Average Response Time** | **Eng. 8 - 4 min 48 sec.**<br>**Eng. 9 - 3 min 30 sec.**<br>**Eng. 1 - 4 min 41 sec.**<br>**Truck 1 - 6 min 17 sec.** |
| **5 min 50 sec or less** | **84.46%** |
| **ERF less than 8 min** | **92.31% (12/13)** |

- **ERF = Effective Response Force**

**To:** Ryan Hamre, Fire Chief

**Through:** Mike Hildebrand, Deputy Fire Chief
Timothy Opdycke, Deputy Fire Chief

**From:** Jonathan Hamilton, Fire Marshal

**Date:** November 2, 2026

**Re:** FFPD Fire Prevention Activity (September-October Bi-Monthly Report)

During the past two months, the Office of the Fire Marshal has been involved in the following activity in the Fairview Fire Protection District:

Performed (5) Planning and/or Engineering Referral Review

| | |
|---|---|
| - 2500 Hansen Rd | Mandatory Conditional Use Permit review, for church building that previously underwent interior-only remodeling. Remodeling was under purview of Alameda County Building Department |
| - 22505 Woodroe Ave | BACS 15-bed adult residential care facility |
| - 1909 D St | 3 new homes with detached ADUs |
| - 25512 Dario Ter | Site Development Review to legalize the existing unpermitted garage conversion to game room and incorporate the converted area into the existing SFR |
| - 4901 Matilda Ln | Proposed grading to 2 house pads and a barndo pad |

Performed (6) Fire Inspections (Annual/Fire Protection/Building/Care Facility)

| | |
|---|---|
| - 3291 D St | Fairview Fire Final/Fire Sprinkler Final |
| - 27398 Fairview Ave | Fairview Fire Final |
| - 24787 Fairview Ave | Fire Sprinkler Final |
| - 2622 Hidden Ln Unit A | Sprinkler Visual/Hydrostatic Pressure |
| - 23358 Maud Ave | Fairview Fire Final |
| - 5306 Hilltop Rd | Fairview Fire Final |

Performed (9) New Construction Plan Checks for Single Family Residences/Additions/Other Construction

| | |
|---|---|
| - 23862 Madeiros Ave | Conversion of attached garage to second ADU, 2b/2b, 2-story, 748 sq. ft. |
| - 2637 East Ave | Unmanned AT&T telecommunications facility, ~900 sq. ft. |
| - 5439 Hilltop Rd | Construct an attached pergola structure at the rear of the residence, 350 sq. ft. |
| - 4017 China Ct | Legalize 3,430 sq. ft. backyard deck on piers, install swim spa, legalize 122’ retaining wall |
| - 3000 Rafahi Way | Continuation permit, including updated codes, add 623 sq. ft. primary bedroom and bathroom, new front (58sf) and rear (84sf) balconies, relocate and upgrade main electrical panel to 200 amps |

| | |
|---|---|
| ⁻ 4220 Star Ridge Rd | Construct a detached ADU, 2b/1b, covered porch, 800 sq. ft. |
| ⁻ 4200 Recreation Center Rd | Construct an attached deck in rear yard ~1287sf, add bedroom 4 (office), demo existing deck external stairs and handrail |
| ⁻ 27610 Fairview Ave | Construct 3 unconditioned attached patio enclosures totaling 840 sq. ft. (280sf each), no habitable space proposed |
| ⁻ 3172 Jamie Way | Replacement deck 16’ x 20’ |

Performed (16) Complaint Inspections

| | | | |
|---|---|---|---|
| – 24807 Jo Mary Ct | Closed | – 25833 Fairview Ave | In progress |
| – 25530 Dario Ter | Closed | – 23829 Clayton St. | In progress |
| – 5499 Hilltop Rd | Closed | – 3032 Rafahi Way | In progress |
| – Kelly St | Closed | – 2870 Kelly St | In progress |
| – Kelly St | Closed | – 23063 Henry Ln | In progress |
| – 5187 Salvia Dr | Closed | – 22567 Center St | In progress |
| – 24696 2nd St | Closed | – Nina St | Nuisance Order |
| – Weir Dr | Closed | – Reyna Dr | Nuisance Order |

Respectfully,

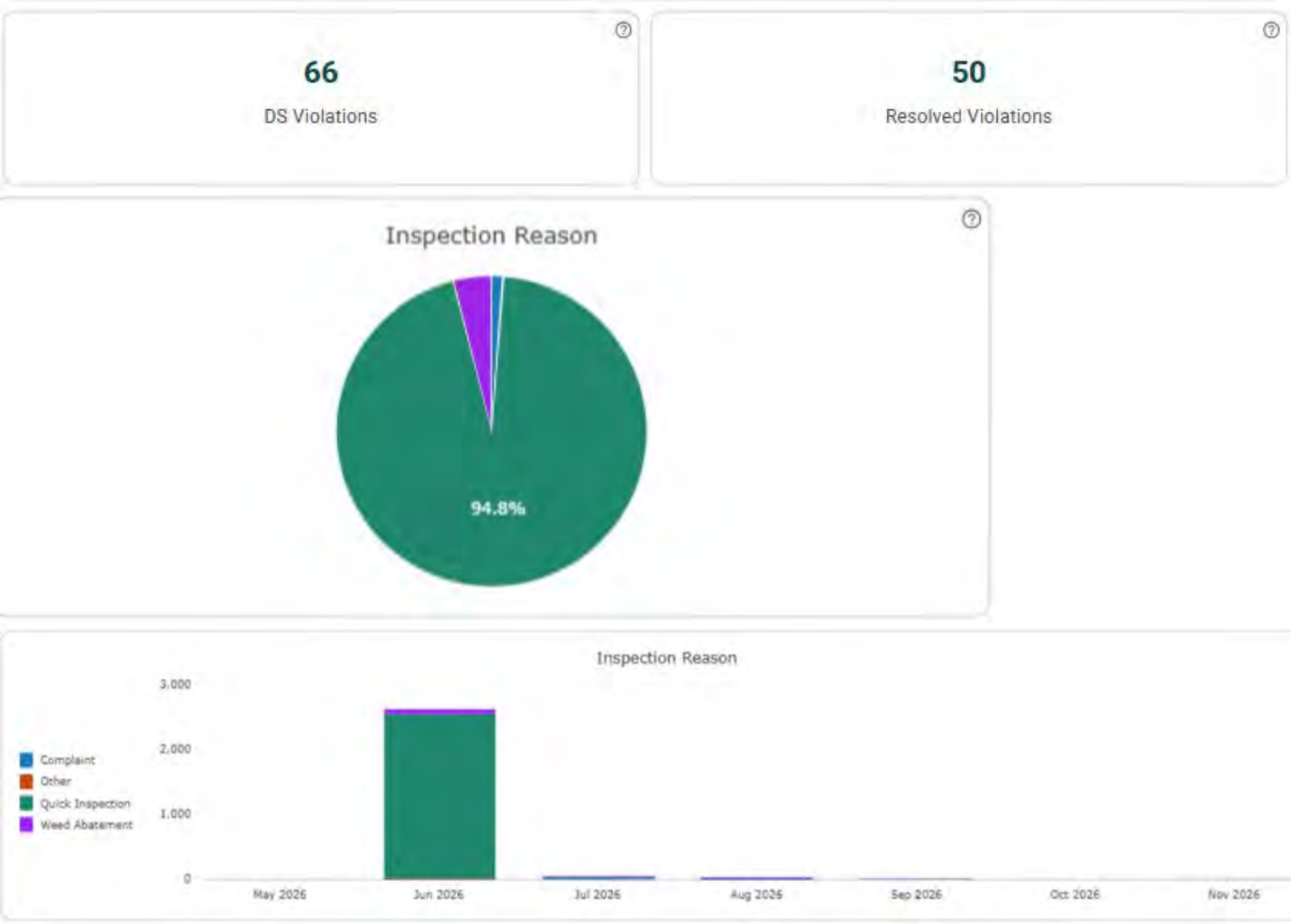
*Jonathan Hamilton*

Jonathan Hamilton
Fire Marshal

**FFPD Vegetation Management and Abatement Update**
**November 16, 2026, Meeting**

## Annual Surveys

All scheduled inspection surveys are complete. We have split the districts within the Fairview boarders into three zones. Each zone will be inspected on a three-year cycle. This is so the crews have more time to do a more detailed inspection within the designated zone. These zones will include all state identified high fire hazard zones.




**Above results are as of October 31, 2026**

**Chipping/RAP Program**

Fall 2026 chipping program is ongoing.

For fall, we scheduled a 10-week chipping service from September through November. As of October 31st, we have serviced 122 applicants, and we estimate 50 more additional applicants to fully expend our $112,000 chipping budget. We are already above our usual number of completed applicants with 172 registrants for the year. We have used 85% of our budget to date.

| week # | week of | *man hours* | *cost* | *hauling @20yrds per load* | *cubic yards* | **# of homes** | Keep chips | *Property Acres* |
|---|---|---|---|---|---|---|---|---|
| 1 | 8/31/2026 | 64 | $8,400.00 | 4 | 86 | **14** | 4 | 13.08 |
| 2 | 9/14/2026 | 24 | $6,300.00 | 3 | 60 | **16** | 1 | 10.28 |
| 3 | 9/21/2026 | 24 | $6,300.00 | 3 | 60 | **13** | 2 | 9.47 |
| 4 | 9/28/2026 | 16 | $4,200.00 | 2 | 40 | **9** | 0 | 17.44 |
| 5 | 10/5/2026 | 24 | $6,300.00 | 3 | 60 | **19** | 3 | 11.19 |
| 6 | 10/12/2026 | 24 | $6,300.00 | 3 | 60 | **14** | 3 | 6.23 |
| 7 | 10/19/2026 | 64 | $8,400.00 | 4 | 80 | **18** | 5 | 14.80 |
| 8 | 10/26/2026 | | | | | | | |
| | | 128 | $46,200.00 | 22 | 446 | **103** | 18 | 82.49 |

For RAP, we have completed 5 homes so far and plan to complete 5 more before year end. We have used 72% of our RAP budget to date.

As reported in the September meeting, four of the properties were in Hayward jurisdiction and one was in Fairview.

**Grant Status**

We are currently using fund from the CAL FIRE California Investments (CCI) Program – FY 2025-26 Wildfire Prevention Grant Awards. Award amount: $ 215,040.00, with $172,000 specifically for chipping and RAP.

We will use FFPD funds only if needed. We have applied for another CAL Fire grant for 2027.

**Summary of 2026 Cal Fire grant budget:**

| Cal Fire | Budget | Actual | Percentage |
|---|---|---|---|
| Chipping | $ 112,000.00 | $ 86,325.00 | 77% |
| RAP | $ 60,000.00 | $ 43,000.00 | 72% |
| Other | $ 20,000.00 | $ 16,829.97 | 84% |
| Indirect | $ 23,040.00 | $ 4,636.10 | 20% |
| | $ 215,040.00 | $ 150,791.07 | 70% |

**Nuisance properties:**

- Nina St (landlocked behind Beckham Way) - 426-0150-043-00
    - Violation: Remove all dead or down trees and tree limbs from the property.

Property owner contacted Fire Admin. He advised that he received a notice from County Code Enforcement. County Code extended his abatement deadline to 12/31/26. We recommend following the County's lead and extending our order to abate notice deadline to 12/31/26 or removing the order to abate to let County handle the enforcement process.

- Reyna Dr (lot behind Cisneros Dr) - 417-0299-027-00
    - Violation: Remove all dead or down trees and tree limbs from the property.

HOA Management Company contacted Fire Admin. They will have an arborist review the property and provide an update for abatement. We recommend granting an extension to 12/31/26.

**Summary of open complaints**

| | | | | |
|---|---|---|---|---|
| Noticed | 426-0001-048-00 | Clayton St. | 2nd notice mailed | Cut and remove tree limbs at least 10ft away from neighboring rooftops. |
| Noticed | 425-0060-008-00 | Fairview Ave | 2nd notice mailed | Remove all dry grass/weeds and dead or dying vegetation |
| 2nd Inspection Due | 426-0020-030-00 | RAFAHI WAY | Need confirmation of abatement. | Remove all dry grass/weeds and dead or dying vegetation |
| 2nd Inspection Due | 417-0070-017-00 | KELLY ST | Need confirmation of abatement. | Remove all dry grass/weeds and dead or dying vegetation |
| 2nd notice remailed | 416-0110-102-00 | CENTER ST | Need confirmation of abatement. | Remove all debris |
| 3rd Inspection Due | 417-0190-068-00 | HENRY LN | Need confirmation of abatement. | Remove all high/dry grass/weeds, and dead or dying vegetation |
| In Progress | 426-0100-127-00 | East Ave at Calais Ct (complex) | We are in contact with management company they are getting quotes for the abatement and determining ownership. | Limb up the eucalyptus trees at least 6 ft from the ground. Trim all tree limbs overhanging into the back neighboring property. Clear away all dead or dying underbrush on the property. |

# 7. FFPD Financial Update

**INFO/ACTION**

Fund: 43300 Fairview Fire District

| Journal Date | Journal ID | Jrnl Line Description | Beginning Balance | Receipts | Disbursements | Apportionment | Interfund Transfers | Ending Balance |
|---|---|---|---|---|---|---|---|---|
| 2026-07-13 | APP1122302 | | | | | | -1,153.28 | 9,969,811.35 |
| 2026-07-17 | APP1123231 | | | | | | -4,992.51 | 9,964,818.84 |
| 2026-07-23 | APP1124266 | | | | | | -4,317.00 | 9,960,501.84 |
| 2026-07-30 | APP1126231 | | | | | | -796.13 | 9,959,705.71 |
| Totals for Fund 43300 | | | 9,970,964.63 | 0.00 | 0.00 | 0.00 | -11,258.92 | 9,959,705.71 |

Fund: 43300 Fairview Fire District

| Journal Date | Journal ID | Jrnl Line Description | Beginning Balance | Receipts | Disbursements | Apportionment | Interfund Transfers | Ending Balance |
|---|---|---|---|---|---|---|---|---|
| 2026-08-06 | APP1127048 | | | | | | -7,842.48 | 9,951,863.23 |
| 2026-08-12 | 0001127925 | Cash in Treasury | | | | | 233,747.75 | 10,185,610.98 |
| 2026-08-12 | 0001127926 | Cash in Treasury | | | | | 7,164.99 | 10,192,775.97 |
| 2026-08-13 | APP1127956 | | | | | | -1,323.63 | 10,191,452.34 |
| 2026-08-28 | APP1129778 | | | | | | -10,554.00 | 10,180,898.34 |
| Totals for Fund 43300 | | | 9,959,705.71 | 0.00 | 0.00 | 0.00 | 221,192.63 | 10,180,898.34 |

# FAIRVIEW FIRE PROTECTION DISTRICT

ACCOUNTANTS REPORT



**AUGUST 2026**

| # | PAYEE | DESCRIPTION | AMOUNT |
|---|---|---|---|
| 25-123 | Concise Bookkeeping-Inv #20590 | May 2026 - Various Bookkeeping services, | $ 2,721.06 |
| 25-124 | Concise Bookkeeping-Inv #20591 | June 2026 - Various Bookkeeping services, | 4,721.42 |
| 26-013 | Richard DiTiberio (7/31/2026 Inv.) | Landscape maintenance: Station #8 - Five Canyons - July 2026 | 400.00 |
| 26-014 | US Bank 08/06/2026 Stmt | **Zoom Webinar 500:** 07/20/2026-08/19/2026 - **$50.64**; **Google LLC** - Google Wkspace 7/01/2026-7/31/2026 - **$50.40** | 101.04 |
| 26-015 | Concise Bookkeeping-Inv #20592 | July 2026 - Various Bookkeeping services, | 1,222.59 |
| 26-016 | Pacific Printing - Inv # 59772 | (2) "Date Replacement 21-> 16 (per invoice) | 55.00 |
| 26-017 | City of Hayward | City of Hayward "Emergency Food Bucket" Costco #1309741131 | 4,934.53 |
| 26-018 | City of Hayward | City of Hayward "Emergency Food Bucket" Costco #1309742788 | 4,934.53 |
| 26-019 | City of Hayward | City of Hayward "Emergency Food Bucket" Costco #1309743965 | 629.94 |

| | | |
|---|---|---|
| **Expenditures - Page 1 Sub Total** | $ | 19,720.11 |
| **Expenditures from Page 2 Sub Total** | $ | - |
| **TOTAL EXPENDITURES** | $ | **19,720.11** |

| **RECEIPTS FROM** | **DESCRIPTION** | | |
|---|---|---|---|
| | | **TOTAL RECEIPTS** | $ - |

**SUMMARY**

| | | |
|---|---|---|
| **Directors Fees** | $ | - |
| **Total Bills** | | **(19,720.11)** |
| **Total Receipts** | $ | - |
| | $ | **(19,720.11)** |

Submitted for approval by:
Barbara Charnley, Concise Bookkeeping
9/19/2026

# FAIRVIEW FIRE PROTECTION DISTRICT

ACCOUNTANTS REPORT
**Revised**
**SEPTEMBER 2026**



| # | PAYEE | DESCRIPTION | AMOUNT |
|---|---|---|---|
| 26-020 | US Bank 09/07/2026 Stmt | **Everon Inv.#161179538** - Five Canyons: 24hr Alarm Monitoring (7/1-2026 - 6/30/2027) - $1,174.72 plus Surcharge $35.21 = **$1,209.93** | $ **2,545.93** |
| | | **Zoom Webinar 500:** 08/20/2026-09/19/2026 - **$50,64**; | |
| | | **Google LLC** - Google Wkspace 8/01/2026-8/31/2026 - **$45.24** | |
| | | **Costco:**Tables and Chairs for Open House and Public Mtgs (4) 6' tables; (24) chairs = **$890.12** | |
| | | **Bands Tacos**:Food for Open House Event, deposit = **$350.00** | |
| 26-021 | Richard DiTiberio (7/31/2026 Inv.) | Landscape maintenance: Station #8 - Five Canyons - Aug. 2026 | 400.00 |
| 26-022 | City of Hayward (9/29/2026) | Fairview Fire Protection District - Contract Services for 2026-2027 | 4,151,593.00 |
| 26-023 | City of Hayward (9/29/2026) | Emergency Mngm't pre-pmt towards Management Fellow Position | 50,000.00 |
| 26-024 | Garcia Hernandez Sawhney LLP | Legal & Recording Sec. Services:06/01-07/31/2026 Inv# 33993 | 3,528.20 |
| 26-025 | Garcia Hernandez Sawhney LLP | Legal & Recording Sec. Services:08/01-08/31/2026 Inv# 34033 | 1,016.60 |
| 26-026 | Alameda County LAFCO | Fairview Fire Dist. Portion of LAFCOs' budgeted cost FY 2027 | 562.00 |
| 26-031 | Richard DiTiberio (7/31/2026 Inv.) | Landscape maintenance: Station #8 - Five Canyons - Sept. 2026 | 400.00 |
| 26-032 | Bay Area New Group - East Bay Stmt #0001480338 | Classified Ad:FFPD-July 2026 Regular Mtg & Adopted Budget FY 2027 = **$83.79**; Classified Ad: FFPD Special Mtg - 7/18/2026 = **$64.68** | 148.47 |
| 26-033 | Bay Area New Group - East Bay Stmt #0001482670 | Classified Ad:FFPD- (Anglin) Vacancy Board Post | 492.45 |
| 26-034 | Baez Geotechnical Group, Inc | Inv#01680: Pavement Replacement Project | 2,320.00 |
| 26-035 | Baez Geotechnical Group, Inc | Inv#01710: FSI Project Engieer for Pavement Replacement Proj. | 440.00 |
| 26-036 | Alliant Insurance Services | Inv #5073-Special Liability Ins. (SLIP) 9/29/26-09/29/27 | 15,265.65 |
| 26-027 | Michael Justice | Directors fee: Regular Meeting 9/28/2026 | 100.00 |
| 26-028 | Melissa Dimic | Directors fee: Regular Meeting 9/28/2026 | 100.00 |
| 26-029 | Sarah Choi | Directors fee: Regular Meeting 9/28/2026 | 100.00 |
| 26-030 | Mark McDaniel | Directors fee: Regular Meeting 9/28/2026 | 100.00 |

| | |
|---|---|
| **Expenditures - Page 1 Sub Total** | $ 4,229,112.30 |
| **Expenditures from Page 2 Sub Total** | $ - |
| **TOTAL EXPENDITURES** | **$ 4,229,112.30** |

| **RECEIPTS FROM** | **DESCRIPTION** | |
|---|---|---|
| | **TOTAL RECEIPTS** | $ - |

**SUMMARY**

| | |
|---|---|
| **Directors Fees** | $ **400.00** |
| **Total Bills** | **4,228,712.30** |
| **Total Receipts** | $ - |
| | **$ 4,229,112.30** |

Submitted for approval by:
Barbara Charnley, Concise Bookkeeping
11/10/2026

| Operating Budget - Expenditures | Year to Date 11/04/26 | % to Date | FY 26/27 Adopted Final Budget |
|---|---|---|---|
| **Director Fees and Expenses** | | | |
| Director Fees for Board Attendance | 1,700 | 34% | 5,000 |
| Director Expenses (i.e. mileage), ACSDA Annual Dinner | - | 0% | 1,500 |
| Training for Board Members | - | 0% | 4,000 |
| **Supplies and Technology** | | | |
| Office/Technology (Zoom, Gmail, Survey Monkey)/Event Supplies | 391 | 7% | 5,500 |
| Newsletter | - | 0% | 5,000 |
| Website | - | 0% | 8,000 |
| **Memberships** | - | | |
| Alameda County Env Health (CUPA) | - | 0% | 834 |
| Cal Special Dist Assoc (Local Chapter) | - | 0% | 100 |
| Payment to LAFCO | 592 | 85% | 700 |
| **Administration Services** | | | |
| General Manager Services | - | 0% | 43,200 |
| Legal Counsel & Recording Secretary | 6,872 | 16% | 43,200 |
| Publicity and Legal Notices | 716 | 24% | 3,000 |
| Bookkeeping Services | 1,223 | 6% | 20,000 |
| Annual Audit | - | 0% | 13,000 |
| Insurance | 16,932 | 113% | 15,000 |
| Lease Payment to County | - | 0% | 15 |
| Workers Compensation Insurance | 2,151 | 36% | 6,000 |
| Alameda County Tax Admin Fee | - | 0% | 30,000 |
| **Facilities Services** | | | |
| Alarm Systems | 1,210 | 30% | 4,000 |
| Janitorial | - | 0% | 500 |
| Old Fire Station 8 Upkeep | - | 0% | 5,000 |
| Utilities - East Bay MUD (cancelled water service for FY26) | - | 0% | 1,000 |
| Utilities - PG&E | 769 | 3% | 30,000 |
| Yard Service | 1,600 | 33% | 4,800 |
| **Programs and Events** | | | |
| Disaster Preparedness Program | 60,499 | 76% | 80,000 |
| Chipping Program | - | 0% | 15,000 |
| Firewise Projects/Residential Assistance | - | 0% | 10,000 |
| Weed Abatement Courtesy Notice | - | 0% | 5,000 |
| Open House | 4,920 | 98% | 5,000 |
| Red Flag Staffing | - | 0% | 20,000 |
| **District Election** | | | |
| District Election | 130 | 0% | 35,000 |
| **Subtotal District Expenses** | **99,703** | **28%** | **394,349** |
| | | | |
| Emergency Response Services | 3,755,901 | 100% | 3,755,901 |

| | | | |
|---|---|---|---|
| Paramedic Services | 395,692 | 100% | 395,692 |
| **Subtotal Hayward Fire Contract** | **4,151,593** | **104%** | **4,151,593** |
| | | | |
| **Capital Commitment** | **Year to Date 11/04/26** | **% to Date** | **FY 26/27 Adopted Final Budget** |
| Apparatus Replacement | 224,543 | 100% | 224,543 |
| Equipment Replacement | 29,684 | 100% | 29,684 |
| Facility Capital Improvements | 286,832 | 100% | 286,832 |
| **Subtotal Capital Budget** | **541,059** | **100%** | **541,059** |
| | | | |
| | **Year to Date 11/04/26** | **% to Date** | **FY 26/27 Adopted Preliminary Budget** |
| **TOTAL OPERATING EXPENDITURES** | **4,792,356** | **94%** | **5,087,001** |
| | | | |
| **Revenues** | **Year to Date 09/01/2026** | | **FY 26/27 Adopted Preliminary Budget** |
| Property Tax | 458,312 | 10% | 4,784,205 |
| Interest | 127,198 | 38% | 332,212 |
| EMS (ALS) | 1,805 | 6% | 32,273 |
| Other Revenue | | | - |
| **TOTAL REVENUES** | **587,314** | **11%** | **5,148,690** |
| *ERAF Contribution = 21.89%* | | | |

BREAK

# 8. ADOPTION OF ORDINANCE 2026-01: AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE FAIRVIEW FIRE PROTECTION DISTRICT SETTING DIRECTOR COMPENSATION FOR ATTENDANCE AT MEETINGS, PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 13857 AND CALIFORNIA WATER CODE SECTION 20202

**INFO/ACTION**

**BOARD OF DIRECTORS**
MELISSA DIMIC
MARK MCDANIEL
MICHAEL JUSTICE
SARAH CHOI

FAIRVIEW
FIRE PROTECTION DISTRICT

25862 FIVE CANYONS PKWY
CASTRO VALLEY, CA 94552
**(510) 583-4930**

**FIRE CHIEF**
**RYAN HAMRE**

WWW.FAIRVIEWFIREDISTRICT.ORG

## NOTICE OF PUBLIC HEARING

## FAIRVIEW FIRE PROTECTION DISTRICT

The Fairview Fire Protection District ("District") will hold a public hearing at 7:15 p.m. on November 16, 2026, at 25862 Five Canyons Parkway, Castro Valley, CA 94552.

The purpose of the hearing is to consider the adoption of a proposed ordinance to increase compensation for members of the District's Board of Directors for attending Board meetings pursuant to California Health & Safety Code § 13857(a)–(b) and California Water Code § 20202. The proposed ordinance would increase director compensation from $100 per meeting (limited to no more than six meetings per month) to $195 per meeting (also limited to no more than six meetings per month), reflecting an increase of 5% per calendar year since the last adjustment in January 2007 per California Water Code Section 20202.

All interested persons are invited to attend the hearing and be heard. The public may appear and be heard at the time and place stated above.

A copy of the proposed ordinance is available for public review prior to the hearing at the District office located at 25862 Five Canyons Parkway, Castro Valley, CA 94552, during regular business hours. The proposed ordinance may also be accessed online at https://www.fairviewfiredistrictca.gov/2026-11-16-public-hearing**.** For additional information or to request a copy, please contact the District at anthony.kalvans@fairviewfiredistrict.org.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this hearing, please contact Tara Reyes at 510-583-4940 for assistance at least 2 business days prior to the hearing to enable the District to make reasonable arrangements to ensure accessibility to the Board meeting either virtually or in person.

FAIRVIEW FIRE PROTECTION DISTRICT



By: Mark McDaniel
Secretary of the Board of Directors

Dated: October 29, 2026

**BOARD OF DIRECTORS**
MELISSA DIMIC
MARK MCDANIEL
MICHAEL JUSTICE
SARAH CHOI

FAIRVIEW
FIRE PROTECTION DISTRICT

25862 FIVE CANYONS PKWY
CASTRO VALLEY, CA 94552
**(510) 583-4930**

**FIRE CHIEF**
**RYAN HAMRE**

WWW.FAIRVIEWFIREDISTRICT.ORG

# ORDINANCE NO. 2026-01

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE FAIRVIEW FIRE PROTECTION DISTRICT SETTING DIRECTOR COMPENSATION FOR ATTENDANCE AT MEETINGS, PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 13857 AND CALIFORNIA WATER CODE SECTION 20202

## Findings and Recitals

The Board of Directors of the Fairview Fire Protection District ("District") hereby finds and declares as follows:

1. California Health and Safety Code section 13857, subdivision (a), authorizes directors of a fire protection district to receive compensation not to exceed $100 for each meeting attended, up to a maximum of six meetings per month.
2. California Health and Safety Code section 13857, subdivision (b), authorizes the Board, after holding a hearing on the matter, to adopt an ordinance increasing director compensation above the $100 cap.
3. California Water Code section 20202 authorizes the Board to increase the amount of compensation for directors in an amount not to exceed an increase of five percent (5%) for each calendar year following the operative date of the last adjustment of the compensation.
4. The District's current policy sets director compensation at $100 per meeting. The District's last adjustment of director compensation occurred in January 2007.
5. As nineteen calendar years have elapsed since the last adjustment, the Board intends to increase compensation by five percent (5%) per year for each of those years, to the maximum amount authorized.
6. The Board desires to adopt this ordinance to establish director compensation in the amount of $195 per meeting attended, consistent with the foregoing authority, subject to the statutory limit of up to six meetings per month.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE FAIRVIEW FIRE PROTECTION DISTRICT DOES ORDAIN AS FOLLOWS:

## Section 1. Title

This ordinance shall be known as the "Director Compensation Ordinance of the Fairview Fire Protection District."

## Section 2. Definitions

For purposes of this ordinance, "Meeting" means a meeting of the Board of Directors of the Fairview Fire Protection District that is duly noticed and held in accordance with the Ralph M. Brown Act (Government Code Section 54950, et seq.), as well as meetings or events provided for under Government Code Section 53232.1, including such occurrences that the Board has determined constitute the performance of official duties for which a member of the Board may receive payment, so long as the Board's determination is set forth in a written policy adopted by the Board in a public meeting.

## Section 3. Director Compensation; Amount and Monthly Cap

1. Each director shall receive compensation in the amount of $195 for each Meeting attended.
2. Compensation shall not exceed six Meetings per director per calendar month.

Section 4. Administration and Payment

1. Compensation shall be payable following attendance at a Meeting upon submission of such documentation or verification as the Board Secretary reasonably requires to confirm attendance and eligibility.
2. Compensation shall be processed and paid in the ordinary course of District business, through the District's approved procedures.

Section 5. Public Hearing; Introduction and Adoption

The Board conducted a duly noticed public hearing on this ordinance during a regular meeting of the Board on November 16, 2026, at which all interested persons were provided an opportunity to be heard. Following the public hearing, this ordinance was adopted at the Board's regular meeting on November 16, 2026 by the following vote:

Ayes: [_____]
Noes: [_____]
Absent: [_____]
Abstain: [_____]

Section 6. Repeal and Supersession

Upon the effective date of this ordinance, any prior resolutions, policies, rules, or other actions of the District that are inconsistent with this ordinance, including any prior provisions setting director compensation at $100 per meeting, are hereby repealed and superseded to the extent of such inconsistency.

Section 7. Severability

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The Board declares that it would have adopted this ordinance, and each section, subsection, sentence, clause, and phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

Section 8. Effective Date

This ordinance shall take effect on the 60th day following its adoption, per California Water Code Section 20204.

Section 9. Publication, Posting, Attestation, and Certification

The Board Secretary is directed to cause this ordinance to be published or posted as required by law, including posting in at least three public places within the District and/or publication in a newspaper of general circulation, and to attest to and certify its adoption. The District shall maintain this ordinance in the District's official records and make it available for public inspection.

Signatures

PASSED AND ADOPTED by the Board of Directors of the Fairview Fire Protection District at a duly noticed meeting held on November 16, 2026.

_____

Melissa Dimic, President, Board of Directors
Fairview Fire Protection District

ATTEST:

_____

Mark McDaniel, Clerk/Secretary
Fairview Fire Protection District

# 9. GENERAL MANAGER REPORT

**INFO/ACTION**

FAIRVIEW
FIRE PROTECTION DISTRICT

# Fairview Fire Protection District General Manager Memo

**Prepared by: Anthony Kalvans**

**Date: October to November 2026**

## 1. Completed

- **General compliance and continuity:** In alignment with the strategic plan, I have developed a master calendar of recurring deadlines, training requirements, filings, and a master agenda calendar to help plan out board meetings and handle regulations. These documents will be modified as new regulations come from the State.
- **Property Notification:** I enrolled the District in Alameda County's annual tax defaulted property notification system. This will allow the District the option to evaluate potential properties for purchase and potentially for only the outstanding taxes owed.
- **Board Member Handbook:** Completed an updated draft of the Board Handbook incorporating District policies, District history, quick access to relevant FFPD and community documents, as well as onboarding and offboarding checklists for board members. Counsel's paralegal is currently reviewing it and cleaning up the formatting.
- **Preparedness and communications:** Thanks to President Dimic, disaster preparedness resources are now easily accessible on the District website. Hayward Fire will be giving a brief update on winter storm preparedness.
- **Management information:** Organized previously reported financial and performance metrics into an initial internal managerial dashboard to support long-term Board oversight.
- **Station 8 Solar Update:** Solar system was visually inspected on 10/24. Please see the attached addendum at the end of the report.

**2. Underway**

- **FY 25/26 Audit:** Established communications with Cropper Accountancy Corporation, the engagement letter has been signed and a timeline to complete the audit has been established. Barbara is working to close out the books. We are also evaluating temporary accountant assistance to assist with the SKE responsibilities, preparation of the MD&A, GASB implementation, along with any identified audit needs.
- **Old Station 8:** Working on getting a contractor to inspect the roof and prepare it in advance of winter weather.
- **FFPD Office Reactivation:** The FFPD Administration Office is being organized and restored to support district business. An initial assessment and clean up was done on October 24th.
- **Transparency certification:** Reviewing current SDLF Transparency Certificate requirements and preparing the District for renewal. This will be a team effort.
- **Director Payroll:** In October, it was identified that FFPD Directors have historically received 1099's. After talking with legal counsel, we identified that directors are generally classified as employees for tax purposes. I have reached out to Alameda County to determine the proper classification. The Board will be updated as information becomes available.
- **Required Board Training:** agendizing AB 1234 Ethics Training, AB 1661 Sexual Harassment Prevention Training, and SB 827 Fiscal and Financial Management Training. These are all free with CSDA. Instructions can be found in Addendum 2.
- **Financial reporting:** I am following up on outstanding financial reports and supporting documents to complete the financial picture of the district.
- **Fire Code and state initiatives:** Coordinating with Hayward Fire regarding aligning their Fire Code with Board adoption while also monitoring the August 19th, 2026, California Board of Forestry vote on Zone 0 regulation and other relevant developments from the State of California.
- **Service information:** Reviewing Hayward Fire's previously reported performance metrics and working with Hayward Fire to understand the data.

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**3. Proposed or Requiring Board Direction**

- **2026 Election and Swearing in:** Because election results have not been finalized yet, this will be reported at the meeting.
- **Training scholarships:** Consider using available CSDA scholarships before expiration where the training supports Board responsibilities and District priorities.
- **Board Policies:** During the creation of the Board Handbook, it was identified that certain board officer functions are not codified. I am working with legal counsel to determine what amendments, if any, need to be brought back to the board.
- **Records retention:** Review and consider adoption of an updated retention policy, subject to district counsel's recommendations.

**4. Future Opportunities**

- **GFOA Designation:** In alignment with the strategic plan, explore developing a roadmap to earn either the GFOA's Distinguished Budget Presentation Award or Certificate of Achievement for Excellence in Financial Reporting.
- **Resident preparedness:** Continue exploring opportunities for Personal Emergency Preparedness or similar educational program for Fairview and Five Canyons residents.
- **Reporting improvements:** Evaluate longer-term financial and contracted-service reporting after current data and administrative processes have been validated.
- **GM development:** For calendar year 2027, there is an opportunity to leverage the CSDA Membership and earn CSDA's Essential Leadership Skills Certification and attend the June GM Summit and training.
- **Website enhancements:** In alignment with the strategic plan, enhance the District's website to provide easily accessible information.
- **Grant Collaboration:** Explore and support mutually beneficial grants with the Hayward Fire Department.

**Report purpose:** This report is provided for Board awareness. Items identified as proposed or future opportunities will not proceed without appropriate Board direction/approval, budget authority, or partner coordination.

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**Addendum 1 to Memo: Status of Fire Station 8 Solar Array**

Background:

At the September Board meeting, Director Justice noted that one of the solar inverters had gone dark. In response the Board requested that staff look into the solar array, determine its status, and if any maintenance or repairs needed to be done.

Records Review:

As part of the research, staff looked for historical records to establish the components of the solar array, warranty information, and if the original vendors still existed. Unfortunately, I discovered that neither Pacific Solar Energy nor Cooperative Community Energy Corporation appear to remain in business, and the original purchase agreement was not yet digitized. Thanks to Ms. Reyes' efforts, she was able to recover the original agreement from 2008 and digitize it along with the list of components. These materials will support future maintenance, lifecycle planning and evaluation of any remaining warranty rights.

Site review:

On October 24th, I visited Fire Station 8 and with assistance from on-duty Hayward Fire personnel we conducted a visual inspection of the canopy. We were able to determine that the inverter previously believed to be dark was illuminated and displayed a green status indicator. However, the display and status light were washed out by direct sunlight.

Remaining consideration:

The visual inspection did not determine what the production capacity of the panels are at. However, since no immediate repairs are needed, questions around the panel's life cycle can be incorporated into future capital planning.

Sincerely,

Anthony Kalvans
General Manager

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**Addendum 2: Login for Required Training**

LOG IN FIRST *(username is your email address*) at
https://www.csda.net/home then watch this HOW TO video at:
https://www.csda.net/support#login
**Summary of how-to video:**
Log-in
Learn tab
All events-Register
On-Demand Webinars or Webinars
On-Demand Webinar: 2026 Ethics AB 1234 Compliance Training | CSDA
and
On-Demand Webinar: 2026 Sexual Harassment Prevention Training for Supervisors | CSDA
and
https://www.pathlms.com/csda/courses/134353 Webinar: SB 827 Fiscal & Financial Training - California Special Districts Association

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Proceed to checkout (if you are logged in cost should be $0)
Now you have your classes purchased go back to https://www.csda.net/home; Log In
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Play each webinar and take final questioner

# 10. BOARD MOTIONS AND APPROVALS

**INFO/ACTION**

**FAIRVIEW FIRE PROTECTION DISTRICT SPECIAL BOARD MEETING MINUTES**

**MONDAY, SEPTEMBER 28, 2026, 7:00 PM**

**25862 FIVE CANYONS PARKWAY, CASTRO VALLEY, CA 94552**

## 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:04 PM. Director Michael Justice led the pledge of allegiance.

## 2. ROLL CALL

Board members present: Directors Melissa Dimic, Sarah Choi, Michael Justice, and Mark McDaniel. (one vacant position)

In addition, the following staff and service providers were present: General Manager Anthony Kalvans, Hayward Fire Chief Ryan Hamre, Fire Services Administrator Tara Reyes, General Counsel, Mary Hernández, Esq. of Garcia Hernandez Sawhney, LLP.

## 3. WELCOME

President Dimic first led a moment of silence for fallen Hayward Firefighter Travis Foster and then made welcome comments.

## 4. PUBLIC COMMENT PERIOD

Brenda Clarke spoke about a notification she received about the chipping program. She stated that she received a chipping notice just now - a month into the program. Furthermore, she noted that it appeared to be limited to high hazard areas and thus she had availability questions. The Fire Chief agreed to follow up on the issues raised.

## 5. MESSAGE FROM THE PRESIDENT

President Dimic reported on the great Open House that was held and thanked Hayward Fire Department staff for their work and participation, noting that there were lots of fun activities for the children who attended.

## 6. FIRE CHIEF'S REPORT

The Fire Chief delivered the report about response times and fire prevention activity, including reports in the packet about Incident Response Statistics - July/August 2026 Fire Prevention Activity - July/August Vegetation Management 2026.

After the Fire Chief reported, he then handed it over to Assistant Fire Marshall Chris Costa who started with follow-up items from the prior meeting (inspections and notices with respect to nuisance properties); noting that Hilltop and Llama Lane should be left open for now as they are working out the details as to whether the HOA or property owner will do the work.

**7. ADOPT RESOLUTION TO DECLARE A NUISANCE**
per the "FFPD 2020 Fuels Management and Weed Abatement Ordinance,"

Declaration of Nuisance:
Property Address: Nina St (landlocked behind Beckham Way) APN: 426-0150-043-00

President Dimic moved to adopt the resolution. Director Justice seconded. Motion carried 4-0.

**AYES 4 (Dimic, Justice, Choi, McDaniel), NOES 0, ABSTAIN 0.**

October 19, 2026 was decided upon as the date for a special meeting to hold the hearing for this property and the property in #8.

8. **ADOPT RESOLUTION TO DECLARE A NUISANCE**
per the "FFPD 2020 Fuels Management and Weed Abatement Ordinance,"

Declaration of Nuisance:
Property Address: Reyna Dr (lot behind Cisneros Dr) APN: 417-0299-027-00

President Dimic moved to adopt the resolution. Director Justice seconded. Motion carried unanimously, 4-0.

**AYES 4 (Dimic, Justice, Choi, McDaniel), NOES 0, ABSTAIN 0.**

9. **ADOPT RESOLUTION TO DECLARE A NUISANCE**
per the "FFPD 2020 Fuels Management and Weed Abatement Ordinance,"

Declaration of Nuisance:
Property Address: 5499 HILLTOP RD APN: 085A-6000-004-00

One public speaker, Mr. Nassir, confirmed awareness of the situation and expressed it requires urgent attention. Mr. Nassir clarified that there are three other additional owners, all of whom agree on a need to find a solution to take care of it. Mr. Nasir further noted that it is the HOA's responsibility under relevant agreements and documentation, but they (owners) all know they must address it.

Another member of public spoke, stating that the HOA does not want to deal with it as they've gotten the run around until July or June.

Another speaker stated that the HOA didn't get the message from TrueMark about what they should clearly take care of per the documentation; and that Seabreeze was hired by developer, TrueMark as the property manager.

Mr. Nassir responded, not disputing anything that was said, noting that contract-wise, it is not TrueMark anymore, and they are in discussion with the Board of the HOA. Mr. Nassir stated that if one has to go after someone today, it is Seabreeze Management. Mr. Nassir stated they have a copy of the documentation - signed declaration with Seabreeze Management taking responsibility for all properties.

Director Choi expressed uncertainty as to whether they can go after anyone but the property owner(s). Mr. Nassir requested for an extension of time until the next meeting to come up with a resolution.

President Dimic moved to table this resolution until the November meeting; Director Justice seconded. Motion passed unanimously.

**AYES 4 (Dimic, Justice, Choi, McDaniel), NOES 0, ABSTAIN 0.**

## 10. FFPD FINANCIAL UPDATE

President Dimic presented and asked for public comment. President Dimic moved to approve the Cash Balance Report – June 2026 and Accountant's Report - June & July 2026; the motion was seconded by Director Justice and approved 4-0.

**AYES 4 (Dimic, Justice, Choi, McDaniel), NOES 0, ABSTAIN 0.**

**BREAK**

## 11. DIRECTOR COMPENSATION REVIEW AND UPDATE INFO/ACTION

President Dimic indicated that an Ordinance relating to this item will be presented at the November Board meeting for adoption.

## 12. GENERAL MANAGER REPORT

General Manager Anthony Kalvans provided the report, covering the topics below.

- Open House Update.
- Open House Raffle Drawing – Board President Dimic did the raffle. Janice Keller won the raffle from the Open House.
- 2026 General Election and Board Vacancy Update.
- He informed the Board that he is obtaining a 6-month complimentary membership for the District with CSDA - California Special Districts Association.
- He asked the Board to consider a special meeting in December to get required training for the Board, including AB 1234 and sexual harassment prevention. The new SB 827 financial training will be provided for free by CSDA in January).

## 13. DISCUSS AND SELECT SPECIAL MEETING DATES

- **AB 1234 Training**
- **New Director Swearing-in**

The Board agreed to wait for a special meeting date when the new director comes on board. Probably do in January.

## 14. BOARD MOTIONS AND APPROVALS

Director McDaniel moved to approve the Special Meeting Minutes for July18, 2026 and the Regular Meeting Minutes for July 27, 2026. Director Justice seconded the motion and it carried 4-0.

**AYES 4 (Dimic, Justice, Choi, McDaniel), NOES 0, ABSTAIN 0.**

## 15. MEETING ACTION ITEMS SUMMARY

- October 19 special meeting for two hearings.
- Request for Solar Panel Installation project update (Tara Reyes will research what Mike Preston did to save Anthony Kalvans time) General Manager Anthony Kalvans will get the building plan from County.
- Request from Public about Free Chipping Programs (Tara Reyes confirmed everyone in Fairview is eligible for the free chipping and not just those living in high hazard areas).
- Special Meeting dates for trainings.
- Notify Raffle Winner.

## 16. COMMENTS BY BOARD MEMBERS

None.

## 17. AGENDA ITEM FOR BOARD MEETING

- Director Compensation (Mary Hernandez, General Counsel to prepare)
- Follow- up with Hilltop Road and Llama Lane
- Hayward FD will bring Fire Code for FPPD to adopt

## 18. ADJOURNMENT

President Dimic moved to adjourn. Director Justice seconded. Motion carried unanimously. Meeting adjourned at 7:51 pm.

**AYES 4 (Dimic, Justice, Choi, Anglin), NOES 0, ABSTAIN 0**

**Mark McDaniel**
**Secretary of the Board of Directors,**
**Fairview Fire Protection District**

# 11. Meeting Actions Items Summary

# 12. Comments by Board Members

# 13. Agenda Items For Next Board Meeting